



## UPPINGHAM TOWN COUNCIL

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To: Members of the Town Council

17<sup>th</sup> March 2020

Dear Councillor

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE FULL COUNCIL on Wednesday 25<sup>th</sup> March 2020**  
at 7.30 pm in the Council Chamber. The agenda of the business to be transacted is below:

Cllr Dave Casewell  
Chairman of the Council

Please note that an audio recording of the meeting may be made and that the recording will be publicly available following the meeting including publication via the Council's website. If you do not wish your speech to be recorded, please contact The Clerk to Uppingham Town Council on 01572 822681 to discuss your concerns. The Council will not publish recordings of speakers if they do not wish to appear in the recording of the meeting.

### AGENDA

1. Chair's opening remarks
2. Apologies for absence
- 3 Clerks report (if available/appropriate)
4. To consider the following proposal

"In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk (and/or duly convened 'Covid Committee') shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place".

*Should the conference methodology prove effective this item may be withdrawn as a 'covid committee' will not be necessary, as those participating, as long as quorate, will be able to carry on the town council decision processes. Delegation to the Clerk in extremis is already written into Standing Orders.*

5. Following advice currently available: To consider other measures that may be needed to enable Uppingham Town Council to perform its statutory and necessary functions in response to the **Covid-19 outbreak**.

*a) Finance procedures*

- *Payment procedure*
- *End of year accounts*

*b) Staffing*

*c) Attempt to extend grant to enable Playground improvement to be delayed*

*d) Plan for newsletter to appear electronically if not able to deliver safely*

*e) Events : VE Day event and Feast definitely cancelled. Awaiting confirmation of Stilton Car event.*

*f) Other required actions: Town Meeting/ Audit signing / et al*

*g) Market*

6. The Uppingham Situation. Update from all with information.

7. To consider the following planning applications. Applications can be viewed as follows

<https://publicaccess.rutland.gov.uk/online-applications/> and entering the references as below

7a) 2020/0236/FUL Construction of 7no. dwellings with associated access and parking. Land adjacent to 68 Leicester Road Uppingham.

7b) 2020/0256/LBA Removal of existing slates from East and West Elevation, along with render to parapet and mastic asphalt gutter finish. Replace with Westmoreland Slates in diminishing courses to match existing, and new lime render to parapet walls and new mastic asphalt gutter.

*-- End --*