



UPPINGHAM TOWN COUNCIL

Town Clerk: Neil Wedge
Telephone: 01572 822681
Email: clerk@upptown.co.uk
Website: uppinghamtowncouncil.co.uk
Twitter: @UppinghamTC
Address: Town Hall, High Street East,
Uppingham, Rutland LE15 9PY


To: Members of the Town Council

11th May 2015

Dear Sir/Madam

I HEREBY GIVE YOU NOTICE THAT THE ANNUAL COUNCIL MEETING of the council will take place on **Wednesday 20th May 2015 at 7.30 pm** in the Council Chambers at which your attendance is requested. The agenda of the business to be transacted is detailed below:

Yours faithfully,


Clerk to the Council

AGENDA

1. To elect the Town Mayor for the forthcoming year.
2. To receive the declaration of acceptance of office – elected Town Mayor
3. Chairman's opening remarks
4. Attendance register
5. Apologies for absence
6. Declaration of members interest and dispensations
7. To elect the Deputy Mayor for the forthcoming year
8. To confirm the minutes of the full council meeting held on 6th May 2015
9. To confirm the amount of the Chairman's allowance in pursuance of section 15 (5) of The Local Government Act 1972
10. Nominations for the following committees:
 - a) Finance and General Purposes Committees
 - b) Amenities Committee
 - c) Planning Committee
 - d) Staffing Committee
11. Election of committee chair and vice chair for the following:
 - a) Finance and General Purposes Committees
 - b) Amenities Committee
 - c) Planning Committee
 - d) Staffing Committee

12. Review of representation on or working with the following external bodies and arrangements for reporting back in line with standing order 5/j/xi
 - a) Uppingham in Bloom
 - b) Rutland and Parish Council Forum
 - c) Leicestershire & Rutland Association of Local Councils
 - d) Uppingham Twinning Association
 - e) The Uppingham Town Partnership
 - f) Uppingham First
 - g) Uppingham Theatre
 - h) Rutland Access Group
 - i) Local Strategic Partnership Executive
 - j) Local Strategic Partnership for Culture and Leisure
 - k) WW1 County Working Group
 - l) Others
13. Representation on Working Parties:
 - a) Neighbourhood Plan Delivery Task Group
 - b) Heritage Trail
 - c) Localism
 - d) WW1
 - e) Resilience Group
14. Review of council's Standing Order and Financial Regulations (5/j/ix) – copy enclosed
15. Review of council's complaints procedure (5/j/xvi) – copy enclosed
16. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 (5/j/xvii)
17. To confirm the dates of the forthcoming Town Council meetings through to the next AGM in 2016 (5/j/xix) – copy enclosed
18. Review of council's communication, press and media policy (5/j/xix)
19. Appointment of:
 - a) Internal Auditor
 - b) Internal Monitor
20. To approve the accounts for the year ended 31st March 2015.
21. To complete and approve The Annual Governance Statement for 2014/15.
22. To receive the report of the Annual Town Meeting held on 15th April 2015.
23. To consider the change to burial fees for 2015/2016.