



UPPINGHAM TOWN COUNCIL

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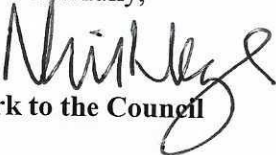
To: Members of the Town Council

1st October 2015

Dear Sir/Madam

I HEREBY SUMMON YOU TO A MEETING OF THE FULL COUNCIL which will take place on Wednesday 7th October 2015, at 7.30 pm in the Council Chambers. The agenda of the business to be transacted from is detailed below. *Please note – you are invited to attend an informal presentation and update to councillors by Bloor Homes at 7.00pm followed by a short Q&A.*

Yours faithfully,


Clerk to the Council

AGENDA

1. Chairman's opening remarks.
2. Attendance Register.
3. Apologies for absence.
4. Declaration of member's interests and applications for dispensation.
5. To confirm the minutes of the Council Meeting held on Wednesday 2nd September 2015.
6. Clerk's Report and actions since last meeting. (to be emailed ahead of meeting) *[include draft newsletter]*
7. Democratic 15 minutes – an opportunity for the public to speak.
8. To receive reports from representatives working with external bodies (all reports emailed or in pack):
9. **Neighbourhood Plan** – Update to be provided and consideration of any actions required from the discussion.
 - a) Consider the implications for Uppingham of the recent S106 administrative error issue between Rutland County Council and Larkfleet, which has resulted in a substantial loss of revenue.
 - b) Consider notification by Rutland County Council of the 'call for sites' for inclusion in the consultation of the Local Plan later in 2016. Submission deadline is Thursday 5th November 2015.
10. To receive the following reports from committees of Uppingham Town Council:
 - a) Staffing Committee held on Wednesday 16th September 2015 at 6.15pm
 - b) Finance & General Purposes Committee held on Wednesday 16th September 2015 at 7.00pm
 - c) Amenities Committee held on Wednesday 16th September 2015 at 8.00pm
 - d) Planning Committee held on Wednesday 16th September 2015 at 8.45pm
11. To receive the report from Grant Thornton following the 2014/15 Accounts being submitted for inspection.

12. To receive an update on the proposed Hopper Bus pilot being operated by Uppingham First
13. Consider the permanent appointment of the Town Clerk following completion of the probationary period on 7th October 2015. (Recommendation to be verbally made by Lindsay Cooper as Chair of Staffing)
14. Consider the outcome of the informal discussions with the Town Clerk about pension provision so that contributions can commence from November 2015. (Paper to be submitted by email)
15. Consider the immediate next steps and the specific content of the public consultation leading up to the decision in December 2015 to either proceed with the full refurbishment of the Town Hall or otherwise. (Paper included in packs)
 - a) Consider the desire to re-submit the revised plans for planning approval of the front elevation.
 - b) Consider the draft consultation questions which will be included in the newsletter in October and on the Council website for 6 weeks
16. Consider the proposed recommendation of the Staffing Committee to merge the weekend caretaker with the park attendant roles to enable the recruitment process to commence. (Paper to outline proposal in packs)
17. Consider a change to the meeting cycle and promotion of public comment in Planning Committees going forward, by adopting the approach taken at Rutland County Council and other parish councils. (Paper outlining process to be issued in packs)
18. Consider the approach recommended by the Amenities Committee to revise the Allotment Licence and Rules for 2016/17, as well as adopt a proposed tariff review over the next 5 years to 2021. (Papers to be included in packs)
19. Consider the four proposals to be included in the proposed parking restriction changes being implemented by Rutland County Council. (These will be issued by email on Tuesday 6th October by email and plans projected on to the screen to aid the discussion).
20. Consider the estimates for installation and dismantling the Christmas lights, repair of faulty lights and purchase of replacement lighting for Baines Corner. (Paper to be emailed or issued in pack)
21. Consider a request from The Uppingham Town Partnership 'Christmas in Uppingham' organising committee to use the Town Hall free of charge on Thursday 3rd December 2015.
 - a) Consider for future requests that the Town Clerk be delegated to approve requests other than those he/she feels should be referred to full council, in the same way delegated authority is given for Tod's Piece and the Market Place.
22. Consider Uppingham Town Council sponsoring an award to retailers to support the 'Christmas in Uppingham' event on 3rd December 2015. (Paper to be included in packs)
23. Applications for planning permission:
 - a) **2015/0820/FUL** – Proposal: First floor extension (replacing roof) and single storey extension to rear. Mr & Mrs A. Crowle – 16 Shepherd's Way, Uppingham, Rutland LE15 9PW
 - b) **2015/0828/CAT** – Proposal: Crown lift to 1.0 metre above the height of the wall and ensure a 3.5 metre lift over the footpath on all trees on rear boundary. Ms Jane Hayward – The New Rectory, London Road, Uppingham, Rutland LE15 9TJ
24. Accounts for payment (to be handed out on the day)
25. Correspondence (additional copies to be brought to the meeting by the Clerk)
 - a) Rutland County Council - Further round of Public Consultation on Draft Supplementary Planning Document: Planning Obligations - Town & Parish Councils (included in packs)
 - b) Mr Gerald Badley – Solar Farm development on Seaton Road, Uppingham