

**Minutes of the Neighbourhood Plan Committee –31<sup>st</sup> January 2017** (Meeting commenced at 6:30pm)

1. **Chairman's opening remarks:**
2. **Attendance Register**  
**Present:** David Ainslie (Chair), Ron Simpson, Pat Taylor, Howard Thompson, Christine Edwards, Phil Wignell, Miranda Jones, Sharon Aumais and David Casewell.
3. **Apologies for Absence** – Chris Merricks, Richard Reeve, Stephen Taylor and Alec Crombie - these were noted.
4. **Declaration of Members Interests and Requests for Dispensation:** None
5. **To confirm the minutes of the Neighbourhood Plan Committee on Tuesday 11<sup>th</sup> October 2016.**  
**Resolution:** Minutes recommended to be approved. Proposed by Miranda Jones, seconded by Phil Wignell, 7 in favour and 2 abstentions.
6. **To receive a report from the Town Clerk upon correspondence with community groups and organisations in Uppingham regarding nominations to this committee.**  
The Clerk confirmed that replies had been received from the following organisations:
  - The Uppingham Town Partnership – representatives Phil Wignell and Miranda Jones
  - Scouts/Cub/Brownies & Girl Guides – representatives Sharon Aumais and Katie Smit
  - Limes, Firs & Spurs Residents Association – Pat Taylor and Howard Thompson

A discussion was held about the response level to previous invites with the suggestion that a number of invitees didn't receive an invite to join the committee. Two invites had been issued from which the above responses were received. Clerk to send another invite and seek confirmation one way or another from invitees.

7. **To agree an approach and timeline for evaluating and recommending sites to RCC under the Local Plan Review.**
  - a) Agree representatives to go to RCC briefing on 15<sup>th</sup> February 2017

Representatives to go to RCC briefing on 15th February 2017 known as the Local Plan Review Task Group:

Chair of Neighbourhood Planning – David Ainslie

Chair of Planning – Richard Reeve

Neighbourhood Plan Committee Member – Phil Wignell

Neighbourhood Plan Committee Member – David Casewell

Neighbourhood Plan Committee Member – Ron Simpson

Officer – Neil Wedge

8. **To consider the Rutland County Council Neighbourhood Planning Questionnaire and submit a draft response to Full Council on 1<sup>st</sup> February 2017 ahead of submission to RCC by 10<sup>th</sup> February 2017.**  
Members reviewed the questionnaire with the Clerk capturing the agreed responses to send off to Rutland County Council.
9. **Neighbourhood Planning Update.**  
Ron Simpson provided a short update on Neighbourhood Planning recent changes.

Meeting closed at 07.45 pm.