

**Minutes of the Local Plan Review Task Group –21<sup>st</sup> February 2017** (Meeting commenced at 6:30pm)

1. **Agree a chair for the meeting.**

David Casewell proposed David Ainslie to chair the task group, seconded by Richard Reeve and unanimously agreed.

2. **Attendance Register**

**Present:** David Ainslie (Chair), Richard Reeve, David Casewell, Ron Simpson, Phil Wignell

3. **Apologies for Absence**

None

4. **Declaration of Members Interests and Requests for Dispensation:**

None

5. **Discuss and consider an appropriate terms of reference for this task group:**

It was agreed that the primary objective of the task groups was to review all the sites put forward and make recommendations for the purposes of the Local Plan Review by Rutland County Council.

To be quorate at least 4 members above should be attendance.

6. **Verify the timescales and set out a timeline for the task group to work towards following the briefing from RCC.**

- 15<sup>th</sup> Feb – RCC Briefing
- 21<sup>st</sup> Feb – Local Plan Review Task Group – 1<sup>st</sup> Meeting
- 1<sup>st</sup> Mar – Update to Full Council Meeting
- 14<sup>th</sup> Mar - Local Plan Review Task Group – 2<sup>nd</sup> Meeting
- 21<sup>st</sup> Mar – Neighbourhood Plan Committee
- 22<sup>nd</sup> Mar – Submit draft review of sites to RCC
- 5<sup>th</sup> Apr – Ratify at Full Council Meeting

7. **Review the ‘known’ sites first with a view to working through the assessments as supplied.**

Feedback to collated by the Clerk and then completed after 2nd meeting of task group.

Meeting closed at 08.20 pm.