



UPPINGHAM TOWN COUNCIL

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To: Cllrs Dave Ainslie, Lindsay Cooper, Alec Crombie, Sam Findlay, Mark Shaw and
Ron Simpson.

9th March 2017

Dear Sir/Madam

I HEREBY SUMMON YOU TO A MEETING OF THE STAFFING COMMITTEE which will take place on
Wednesday 15th March 2017 at 6:45pm in the Council Chambers. The agenda of the business to be transacted is
detailed below.

Yours faithfully,

Clerk to the Council

AGENDA

1. Attendance register
2. Apologies for absence
3. Declaration of members interests and applications for dispensation
4. To confirm the report of the meeting held on Wednesday 11th May 2016
5. Consider a suitable timeline to undertake the performance review for the Town Clerk for the period 1st April 2016 to 31st March 2017.
6. Consider the items allocated to the Committee following the Governance Health Check in terms of:
 - a) Timescale
 - b) Desire to implement
 - c) Any other matters that could enhance or improve the recommendations
 - d) Any other information that should be sought to aid decision making
7. Consider the quotes obtained for HR support to assist in progressing items contained in the Governance Health Check.