

**Minutes of the Finance & General Purposes Committee – 18<sup>th</sup> October 2017** (Meeting commenced at 7:29pm)

1. **Attendance Register**

**Present:** Sam Findlay (Chair), Lindsay Cooper, Christine Edwards, Alec Crombie, Miranda Jones and Stephen Rozak.

2. **Apologies for Absence**

David Ainslie was on holiday. These were noted.

3. **Declaration of Members Interests**

None.

4. **To confirm the report of the meeting held on 20<sup>th</sup> September 2017** – Miranda Jones proposed these be approved, seconded by Christine Edwards and unanimously agreed.

5. **Democratic 15 minutes – an opportunity for the public to speak.**

No members of the public present.

6. **Consider an update on the Governance Health Check action plan in relation to:**

- a) A second draft revision of the Financial Regulations recommended ahead of submission at Full Council in November 2017. **Resolution:** Proposed by Sam Findlay that committee recommend to full council on 1<sup>st</sup> November 2017 that the Financial Regulations as amended be adopted. Seconded by Stephen Rozak and unanimously agreed.
- b) A revised and updated version of the Standing Orders to support the amendments to the Financial Regulations in a). **Resolution:** Proposed by Sam Findlay that committee recommend to full council on 1<sup>st</sup> November 2017 that the Standing Orders as amended be adopted. Seconded by Stephen Rozak and unanimously agreed.
- c) A draft framework for capturing decisions and delegated decisions in committees as per action 7 of the Governance Health Check. **Resolution:** Proposed by Sam Findlay that committee feedback informs changes to the draft decision record and that it is recommended to full council on 1<sup>st</sup> November 2017 for adoption. Seconded by Miranda Jones and unanimously agreed.
- d) Consider adopting the Uppingham Community Emergency Plan established by Uppingham Neighbourhood Forum to address action 15 of the Governance Health Check. **Resolution:** Proposed by Stephen Rozak that the Uppingham Community Emergency Plan be commended to full council on 1<sup>st</sup> November 2017 and that a representative of Uppingham Neighbourhood Forum is asked to make a short presentation ahead of taking some questions from members. Seconded by Christine Edwards and unanimously agreed.

7. **Consider the schedule of priorities for Finance & General Purposes Committee to gather member input and feedback ahead of the budget timeline for 2018/19 in respect of;**

- a) Additions, deletions and amendments
- b) Prioritisation
- c) Any other matters members consider appropriate

**Resolution:** Proposed by Stephen Rozak that the Clerk be empowered to proceed with the replacement of light panels in the main hall, seconded by Lindsay Cooper and unanimously agreed.

**Resolution:** Proposed by Stephen Rozak that the Clerk be empowered to proceed with items 12, 17 & 18 on the schedule provided to committee, seconded by Lindsay Cooper and unanimously agreed.

8. **Receive and consider the report from John Dawson Associates in relation to Health & Safety**

**and Risk assessments for Council assets.**

**Resolution:** Proposed by Christine Edwards that this matter be deferred to a future meeting. Seconded by Sam Findlay and unanimously agreed.

Meeting closed at 08:43 pm.