

Ref.	Topic / Project	Mini-Project	Council Lead	Budget (£)	Spent (£)	Update:	Next Meeting	Status?
AM001	Bus Shelters - Priority List	Not applicable	Neil Wedge	N/A	N/A	<p>Priority list issued to Emma Odabas at RCC to consider alongside other parish requests.</p> <p>8/3/16 - Provision of bus shelters to come from 2016/17 budget at RCC. They have OK'd all our requests but have a query about the 'usage' at the Leicester Rd stop near Shepherd's Way. More info to follow.</p> <p>31/5/16 - Chased RCC for progress as these works should be able to proceed asap.</p> <p>15/9/16 - had to chase this with RCC as it has clearly dropped off their radar. Had a response to say they will inspect sites w/c 19th Sept. Can't action until it gets into budget submissions in November.</p> <p>10.11.16 - Raised concern at Strategic Meeting about delays on resolving this. Awaiting an update.</p> <p>11.12.16 - Awaiting outcome of 747 issue before chasing again - on hold.</p> <p>18/2/17 - asked RCC to progress this as it will be a reassuring message for those using the 747.</p> <p>11/4/17 - following up with RCC to see when an installation may take place.</p>	N/A	On-hold
AM002	Allotment Terms & Conditions	Terms & Conditions	Neil Wedge	N/A	N/A	<p>To be implemented 30th Sept 2016 - already drafted and approved by Council.</p> <p>8/3/16 - Allotment holder written to for feedback</p> <p>15/9/16 - Draft terms and conditions to be implemented in 2016/17 renewal process - subject to Amenities Comm approval.</p>	Sep-16	Complete
		Rules for Allotments	Neil Wedge	N/A	N/A	<p>Already drafted and will be issued for start of March 2016 and be formally adopted with allotment renewals in Sept 2016.</p> <p>Issued in draft form for piloting this summer ahead of formal adoption Sept 2016</p> <p>15/9/16 - Draft terms and conditions to be implemented in 2016/17 renewal process - subject to Amenities Comm approval.</p>	Sep-16	Complete

		Allotment Fees	Neil Wedge	N/A	N/A	Feedback to be sought with rules booklet in March 2016 about options to increase allotment fees. 8/3/16 - survey issued asking for feedback on proposed changes 15/9/16 - propose hold off any increases pending further consultation following feedback.	Oct-17	On-hold
AM003	Gainsborough Road & Seaton Road Parking Bays	White line marking	Neil Wedge	N/A	N/A	11/12/16 - Quote obtained from RCC and cost for both locations amounts to less than £700 so will go ahead. Liaising with RCC about timings to leaflet car parkers to work being done. Will create 1 additional space at Seaton Road and potentially 6 on Gainsborough Rd. 5/1/17 - just waiting on a date from contractor to get works done. (Jan/Feb) - will need to leaflet parked cars and get cones put out.	N/A	Complete
AM004	Tod's Piece	Essential Tree Maintenance	Neil Wedge	2,000	750	8/3/16 - working being done 8th & 9th March	N/A	Complete
		Tree Planting - Gingko	Neil Wedge	N/A	N/A	Completed - Dec 2015	N/A	Complete
		Skate Park	Neil Wedge	15,000	13,000	27/5/16 Project now complete. Final payment made.	N/A	Complete
		Toilet Block	Neil Wedge	20,000	19,600	1/4/16 - WC block now open with agreed hours.	N/A	Complete
		Fields In Trust	David Ainslie	N/A	N/A	Item brought back to Amenities Committee but did not find support to write to Fields in Trust to rescind the designation.	N/A	Complete
		Children's Play Area	Neil Wedge			Quotes obtained Nov 2015 - need to secure grants to be able to progress. Estimated cost £15,000 14/10/16 - Add into working group for Tod's Piece 8/3/17 - agree next steps at Mar Committee 11/4/17 - final quotes in, now ready to take out to get feedback in Uppingham.	Oct-17	On-hold
		Fitness Equipment	Cornelius Vincent-Enright	TBC	TBC	On hold pending completion of skate park - will require grant monies to proceed. 14/10/16 - Add into working group on Tod's Piece 1/3/17 - should be added into the Open Space Review	Oct-17	On-hold
		Old Tennis Court & Paths	Neil Wedge	20,000	16,600	27/5/16 - Project complete, final payment invoice yet to be received. Work completed on time with additional £550 spend on additional block pavior area.	N/A	Complete
		Pathways for northern edge	Neil Wedge	20,000	12,000	8/3/17 - work commenced with Paul Sheehan Building Contractors - 3 weeks to complete by end of March. 5/4/17 - work completed	N/A	Complete
Bye-Laws	David Casewell			To be discussed and agreed as a project for 2016/17 8/3/17 - to be discussed at Committee in March as part of Open Space Review	Oct-17	Ongoing		

		Replace Gingko Tree	Neil Wedge			Replace damaged Gingko in same location with a more mature specimen. Purchase and plant by Welland Vale - quote to be obtained. 14/10/16 - Tree selected at cost of £75 plus soil/feed	Sep-16	Complete
AM005	Open Space Review	Draft Strategic Paper	Miranda Jones	TBC	TBC	11/12/16 - First draft paper to be discussed at Amenities Committee on 16th December 2016 for feedback. 8/3/17 - agenda item for Committee 13/9/17 - FC Resolved to establish a workig group to incorporate some of this work with a look at Grounds Maintenance for the whole of Uppingham.	Oct-17	Ongoing
AM006	Dog Fouling	Not applicable	Neil Wedge	2,400	2,400	7/3/16 - increased issue around bottom of High Street East. Posters have been erected. 11/4/17 - relaunch after reports of increase in dog fouling reports. Awareness on social media and website.	N/A	Complete
AM007	Noticeboards	Town Hall	Neil Wedge	5,000	165	16/3/16 - looking a possible options form suppliers 11/12/16 - noticeboards for hallway ordered on special offer for installation 5/1/17 - noticeboards to be fitted in Jan/Feb	N/A	Complete
		Town	Neil Wedge		2,000	16/3/16 - looking a possible options form suppliers 11/12/16 - Quotes coming in for the Market Place notice board replacement 5/1/17 - RCC confirmed planning permission required for new noticebaord before erection 8/3/17 - planning application to be sent in Apr-17	Oct-17	On-hold
AM008	Car Parking Strategy		David Ainslie & Peter Rees	N/A	N/A	TC to write to RCC to confirm we have put this on hold indefinitely. Feb 2016. Now Completed.	N/A	Complete
AM009	Asset Transfers - Spire Homes	Quadrant	Neil Wedge	N/A	N/A	No appetite to progress - resolution passed April 2015	N/A	Complete
		Queens Road	Neil Wedge	N/A	N/A	No appetite to progress - resolution passed April 2015	N/A	Complete
AM010	London Road Cemetery	Repair entrance pillars and gates	Neil Wedge	2,000	1,200	Quotes being obtained for works to be done by 31st March 2016 - work orders have been issued to get the work done. 15/9/16 - waiting a date from AMS to commence works. By end of September 2016 TBC. 14/10/16 - disinstucted AMS and progressing with alternative quote. Work to start in November '16. 11/12/16 - works underway with Paul Sheehan w/c 5/12/16 may need to replace some bricks we thought we could save and re-use.	N/A	Complete
AM011	Review of disabled parking	In Uppingham town centre	Alec Crombie			No current plans to recommend more spaces - on hold for now.	N/A	Complete
		Uppingham Theatre	Alec Crombie			31/5/2016 - Two spaces provided in front of health centre next to the theatre by Uppingham School.	N/A	Complete

AM012	Uppingham Bowls Club Lease	Not applicable	Neil Wedge			Grant Aid request paid for 2015/16 of £1,000. Legal advice sought going forward from NALC Legal. Response in and just need to agree a paper submission for committee and then Full Council ahead of engaging the Bowls Club. 8/3/16 - NW to have conversation with Bowls Club about future grant aid applications. No change to the lease just no 'guarantee' on grant aid payments each year.	N/A	Complete
AM013	Uppingham Town Football Club - Lease Extension	Not applicable	Neil Wedge			Waiting outcome of Bowls Club legal query before discussing any further. UTFCC have been put on hold and told that a response will be issued in due course. 7/3/16 - NW to communicate with Football Club about lease being protected and no need to extend now. Emailed and verbal update to Chairman done. 15/9/16 - Further meeting held with club to look at one or two issues, agreed next steps and clarified point about lease renewal. No further correspondence from the club currently.	N/A	Complete
AM014	Litter Bin Additions to Town		Neil Wedge		857	We have now got a schedule of all litter bins and types of bins in Uppingham which has been shared with RCC. Additionally we have identified from community feedback and the dog fouling campaign the locations where bins are need. This now needs to be costed and approved. 31/5/16 - Just about to process order for bins to RCC having approved schedule at Full Council. 30/6/16 - awaiting schedule and final costings from RCC 15/9/16 - updated schedule provided by RCC of progress with installation (attached)	N/A	Complete
AM015	Disability Access - Town Hall	Access from High Street East	Neil Wedge		32,500	Increasingly embarrassing to have to re-direct visitors and users to access the Town Hall via North Street East. Now that the front elevation doesn't form part of the refurbishment, progressing a suitable access ramp to the front would be a sensible step forward. DDA advice and planning views to be sought initially. 14/10/16 - TC to meet Graham Allison to understand steps needed and obtain quotes for project management. 11/12/16 - Quotes in and plan for the approach to take. Weston Allison Wright to project manage and handle tender for works. Funding to be part grant / part reserves or Uppingham Town Centre Fund. 5/1/17 - now passed to F&GP to fund project.	N/A	Complete

AM016	Allotments	Tidy plot 1 at Tod's Piece, Uppingham and make into hard standing due to mares tail issue.	Neil Wedge		3,200	Quote being sought to do under already approved allotment maintenance. 14/9/16 Feedback received from another resident of Wilkes Garden about plot 1. Provided a response. 14/10/16 - Seeking OK to overspend budget at F&GP Oct with work to start in November if approved. 11/12/16 - work underway	Oct-16	Complete
AM017	Parking Restrictions - Leamington Terrace	Proposal submitted by Jan Peters a resident of Leamington Terrace	Neil Wedge	N/A	N/A	To be considered at Novembers meeting for an immediate response on 17th November 2016 to RCC. Requires support of Ward Members.	N/A	Complete
AM018	Beast Hill Scrub Clearance	Ground clearance of overgrown shrubs	Neil Wedge		TBC	11/12/16 - CORY to be asked to quote for clearance 8/3/17 - cleared and requires topsoil and seeding to finish. Quotes being obtained. 7/4/17 - just awaiting date for stump grinding to be completed	N/A	Complete
AM019	Refresh of heritage trail website plus re-write of content	Website out of date and factually incorrect, needs decision on ongoing updates and links to other key sites	Neil Wedge	750	479	5/1/17 - asked for draft ideas from IncHouse for review at Amenities Committee ahead of further socialising of ideas / content to full council. 8/3/17 - agenda item Mar 17 committee meeting 9/4/17 - draft specification to be drawn up for feedback from Amenities Committee ahead of issuing for quotes. 13/9/17 - all quotes in following the issuing of a brief and domain names registered pending transfer. Approval to proceed for 20th Sep 17 and then next step is the release of EMR at Full Council. 4/10/17 - EMR released and contractor appointed to start work.	Sep-17	Complete
AM020	Allotment Site Tidy Up (Leicester Road)	Make ready a number of plots to be let.	Neil Wedge	2,000	2,000	17/10/17 - Site meeting with BIFFA to progress works at Leicester Road	Oct-17	Ongoing
AM021	WW1 Memorial Project	Clean and improve the site in Uppingham church yard	Ian Salt	2,000		£2,000 has been pledged by Leicester City, County & Rutland at Risk War Memorials Project which has to be spent by 31st March 2018. Council resolved under resolution 051/17 to undertake the work ahead of November 2018. A scheme to clean the memorial and costs from a specialist recommended by Denis Kenyon have been obtained. In addition to the cleaning of the memorial the approach and area to the south of the memorial could be improved in terms of access and standing area. 12.10.17 - Weston Allison Wright to project manage and pull a plan and drawings together for necessary approvals. Detailed plan to be brought back to Committee & FC	Sep-17	New

AM022	Land Transfers from RCC	RCC have indicated they would be keen to transfer parcels of land to UTC going forward	Neil Wedge			13.10.17 Email received from Andrew Edwards to go through the pieces of land in question that may get transferred. Need to understand implications and on cost of maintenance plus terms of transfer. Links to AM005	Oct-17	New
AM023	Market Place WCs	RCC have indicated they wish to transfer responsibility of these to UTC	Neil Wedge			As per email from RCC Leader	Oct-17	New
AM024	Play Equipment	RCC have indicated they wish to transfer responsibility of these to UTC	Neil Wedge			As per email from RCC Leader	Oct-17	New
AM025	Street Cleaning (all associated works)	RCC have indicated they wish to transfer responsibility of these to UTC	Neil Wedge			As per email from RCC Leader	Oct-17	New
AM026	Aspects of Winter maintenance	RCC have indicated they wish to transfer responsibility of these to UTC	Neil Wedge			As per email from RCC Leader	Oct-17	New