



UPPINGHAM TOWN COUNCIL

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To: Cllrs Dave Ainslie, Lindsay Cooper, Alec Crombie, Sam Findlay, Mark Shaw,
Miranda Jones and Ron Simpson.

27th March 2018

Dear Sir/Madam

I HEREBY SUMMON YOU TO A MEETING OF THE STAFFING COMMITTEE which will take place on Wednesday 4th April 2018 at 7:00pm in the Council Chambers. The agenda of the business to be transacted is detailed below.

Yours faithfully,

Clerk to the Council

AGENDA

1. Chair's opening remarks.
2. Attendance Register.
3. Apologies for absence.
4. Declaration of members' interests and applications for dispensation.
5. To confirm the report of the meeting held on 21st March 2018.
6. Consider the following draft items for approval or otherwise and a recommendation to Full Council:
 - a) Vacancy advert;
 - b) Vacancy job description
 - c) Vacancy recruitment process ahead of recommendation to Full Council
7. Consider the following draft contracts of employment which if approved and recommended by Committee will be adopted for all colleagues and the successful candidate for the vacancy taking into account the potential sick pay costs as a result of this change.
8. Consider the continuing support by Council for subscriptions to the SLCC and ALCC on behalf of the Clerk ahead of making a recommendation to full council.