

Item 8 – Clerk’s Report & Update – 4th June 2019

No. Topic & Update:

1. Skate Park / Tod’s Piece / WC / Town Hall / Cemeteries

Skate Park – the graffiti has been pressure washed off and we have been approached about some planned / funded artwork to the skate park. It’s in its early stages and Council will be updated to gather views at some point in the future.

Tod’s Piece – no current issues although we are approaching the busiest period of footfall on the park.

WC – the toilets have been flooded in the last two weeks with the sinks being blocked resulting in the floor being submerged in water. This takes a few days to dry out. The opening and closing of the WCs may be impacted due to resource availability – a sign will be added to advise members of the public.

Town Hall – Planned maintenance programme items to be progressed resource time permitting.

Cemeteries – We have removed the grass cuttings store at London Road and these will now be moved to Leicester Road.

Allotments (Tod’s Piece) – currently fully allocated

Allotments (Leicester Road) – BIFFA are currently preparing a number of plots for allocation. The number of allotment enquiries has surged to its highest level in the last 4 years.

2. Holidays

- None scheduled

3. Clerk Training

Assistant Clerk training booked for September

4. Town Council Consultation – March & April 2019 (both ‘open’)

Gainsborough Road – This has now been submitted to RCC Transport Working Group for review.

Stockerston Road – consultation out with the broader community so that feedback can be sent to Rutland CC to look at options or Council to consider. On hold subject to work commitments.

5. Event Planning & Risk Assessments

26th May to 2nd June - Circus Tyanna/Circus Savanna on Tod’s Piece (postponed)

16th June 2019 – Uppingham Feast

4th August 2019 – Uppingham Flower, Fete & Produce Show

2nd & 3rd November 2019 – Food & Drink Event

27th November 2019 – Uppingham Fatstock Show

5th December 2019 – Christmas in Uppingham

A single road closure submission has been submitted to Rutland CC to include the above (except the circus) plus the erection of the Christmas Tree on 23rd November 2019. All event plans, risk assessments and up to date certification are being reviewed as they come in. The road closure notice for all events in 2019 has now been published by Rutland CC.

Post event evaluation undertaken with Holland Amusements for the 2019 Fair – one action to engage Rutland CC about for 2020.

Dates for all events in 2019 are now on the Town Council website.

6. Priorities for June 2019

Gainsborough Road consultation on parking restrictions and road markings.

Ensure all event plans from 2018 are reviewed ahead of the 2019 and organisers use the new documents for the forthcoming events.

Administer recruitment process for new Town Clerk and RFO plus locum cover to commence for the transition period.

Submission of year end 31st March 2019 to PKF Littlejohn and exercise public rights notice.

7. Priorities from July to September 2019

Progress plans around a planned maintenance programme for the Town Hall including specific H&S actions.

Appoint Clerk & RFO.

Ideas still on the plan to progress include, a hearing loop for the main hall, the cellar improvements to increase storage capacity and create a cleaning materials area.

8. Meetings scheduled / other commitments:

None scheduled.

9. Spring Back Way (SBW)

There has been a steady trickle of positive feedback on social media about the changes made. Additionally, there have been some concern and these have been logged with Rutland CC. Important that RCC undertake some traffic data to understand any trial changes to speed of vehicles and volume of users.

10. Town Hall Projects

a) Cellar – PWLB application to be submitted and the preferred contractor appointed via Barker Storey Matthews.

11. Additional support:

Ongoing – Correspondent for The Parochial Charity