



UPPINGHAM TOWN COUNCIL

Town Clerk: Deborah Bettles
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09 July 2020

To: Members of the Staffing Committee

Dear Councillor

YOU ARE HEREBY SUMMONED TO A MEETING OF THE STAFFING COMMITTEE on Wednesday 15 July 2020 at 6.30 pm. The meeting will be held remotely via ZOOM, connection details below. Members of the public wishing to attend are advised to contact the Clerk at townclerk@uppinghamtowncouncil.co.uk prior to the meeting for guidance, but may follow the link below.

YOU ARE INVITED TO THE MEETING OF THE PLANNING COMMITTEE

Topic: Planning Committee Meeting
Time: Jul 15, 2020 06:30 PM London

[JOIN ZOOM MEETING - Click here](#)

Meeting ID: 922 202 5422

Password: 0157205

One tap mobile

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Dial by your location

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+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 922 202 5422

Password: 0157205

[Find your local number - Click here](#)

Deborah Bettles

Clerk to the Council

Please note that an audio recording of the meeting may be made and that the recording will be publicly available following the meeting including publication via the Council's website. If you do not wish your speech to be recorded, please contact The Clerk to Uppingham Town Council on 01572 822681 to discuss your concerns. The Council will not publish recordings of speakers if they do not wish to appear in the recording of the meeting.

AGENDA

1. REOPENING OF THE TOWN HALL TO THE PUBLIC
2. LOGISTICS AND STAFFING OF THE TOWN HALL DURING COVID 19
3. RISK ASSESSMENTS AND HEALTH AND SAFETY RESPONSIBILITIES FOR ALL ASPECTS OF THE TOWN HALL OPERATIONS
4. CLERKS RESPONSIBILITIES WHILST DISTANCE WORKING
5. AGREE DATES FOR APPRAISALS FOR ALL UTC EMPLOYEES
6. AGREE DATES AND PROCEDURE OF REGULAR SUPERVISIONS WITH THE CLERK WITH THE CHAIR OF STAFFING
7. PRIVATE SESSION

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