

# Uppingham Neighbourhood Plan Task Group

Notes of Meeting held on Thursday July 4<sup>th</sup> 2013

Venue – The Town Hall– 7.30pm

## **Present**

David Ainslie, David Casewell (Chair), Richard Reeve, Andrew Dighton

## **Apologies**

Stephen Taylor, Lucy Stephenson, Ron Simpson, Edward Baines, Mark Shaw, Phil Wignell, Chris Merricks.

RCC Link Officer: Brett Culpin

## **1. Chair's Opening Remarks**

David Casewell welcomed everyone to the meeting and noted the apologies for absence. He stated the agenda of the meeting as follows : a) Apologies b) Chairman's Opening remarks, c) Declarations of Interest d) Update on progress with the Plan e) Date and venue of next Meeting. He then went on to say that the main purpose of this meeting was to give members a flavour of the feedback that had been received so far in the Consultation Period that was due to finish on 26<sup>th</sup> July 2013.

## **2. Declarations of Interest**

None

## **3. Update on Progress with the Plan.**

The flavour of the responses received so far is mostly positive with the key theme of parking. There was one respondent who felt that the proposed policies in the Neighbourhood Plan were unnecessary as there were already covered by existing legislation.

DA said that it had been reported to him that RCC wanted to see the Neighbourhood Plan as more of a Planning Document and would wish to supply a technical appendix for inclusion in the next version. The meeting was happy with this and would ask RCC to prepare such an appendix for our consideration.

DA reported that EB had spoken to Brett Culpin about the maps and Brett had apparently offered to produce revised maps to reflect the density issue and the Neighbourhood Plan boundary and this was welcomed by the meeting. AD pointed out that both the technical appendix and the maps need to be produced prior to the scheduled meeting for 6<sup>th</sup> August 2013 with DCLG. It was recognised that in order to do so, RCC may have to base their appendix on the existing Consultation Document, especially where they want to refer to existing pagination etc.

(Since the meeting a revised map to cover the site to the North of Leicester Road and the employment area at Uppingham Gate etc has been received and a copy of this is attached at appendix 1 to this note).

DA reported that EB had been speaking to the printers about printing Consultation Document 2 and in order to reduce costs had suggested printing at A5 size. EB felt that this was worthy of consideration as he suggested that it would help differentiate between the two documents. The meeting felt that A5 would be too small but did agree the necessity of differentiating between the two consultation documents.

(Since the meeting we have received some examples of A5 printing including *existing* maps and these are attached at appendix 2 to this note to give members a feeling for what the smaller type font might look like).

DC mentioned revised timescales. Consultation period 1 ends on 26<sup>th</sup> July. DCLG are booked at the Falcon from 10.00am onwards for an all day meeting on 6<sup>th</sup> August 2013 to go through the responses and assist the task group in producing Consultation Document 2. DC suggested that UTC could hold an Extra-Ordinary Meeting to consider for Approval Consultation Document 2 on 14<sup>th</sup> August 2013. If we allowed a week for printing this takes us to 21<sup>st</sup> August and distribution would take a further 2-4 days. This would mean that we could start Consultation Period 2 on Monday 26<sup>th</sup> August 2013 and so this six week period would end on Sunday 7<sup>th</sup> October 2013.

It was agreed to explore with DCLG and RCC if we could legally start the second period of consultation prior to printed copies of the plan being distributed. We could make a version available on the web and have at least one printed copy available in the Town Hall plus notification in the press from Thursday 15<sup>th</sup> August. This would take the six weeks to Wednesday 2<sup>nd</sup> October 2013.

We need to ensure in Consultation Document 2 that a comment is made that people who have responded to the first document don't necessarily need to respond again to the new document if their concerns have been addressed by our amendments.

#### **4. Date and Venue of Next Meeting**

Agreed as July 30<sup>th</sup> 2013 commencing at 7.30pm in the Town Hall.

(please note that since the meeting we have received a suggestion from Brett Culpin and David Troy at RCC that this meeting could also become an "all day" session to iron out details before the meeting with DCLG on 6<sup>th</sup> August).

In the absence of the Lead Officer Ron Simpson (on holiday) this note was recorded and typed by Dave Ainslie.

Appendix 1 Revised map for Upp/05 and the Employment Allocation land.

