NHP Sub

Role	Name	Proposed	Second
Chairman			
Deputy Chairman			

Council Performance Review Group

Role	Name	Proposed	Second
Chairman			
Deputy Chairman			

Agenda Item

Agenda item No: 12 Appendix:	Meeting of: Full Council Date of the meeting: 07/05/2025
Strategic Aim:	
Report Author: Clerk to the council	Title: Committee Membership
Subject : Receive Nominations and Agree Committee Membership	

Receive Nominations and Agree Committee Membership:

a Finance and General Purposes Committee
b Environment, Infrastructure & Amenities Committee
c Planning Committee
d Staffing Committee
e Neighbourhood Plan Sub Committee
f Council Performance Review Working Group

Finance – 7 plus the Chairman of the Council = 8

Name	Proposed	Second	

Amenities – 7 plus the Chairman of the Council = 8

Name	Proposed	Second	

Planning – 5 plus the Chairman of the Council = 6

Name	Proposed	Second	

Staffing – 5 plus the Chairman of the Council = 6

Name	Proposed	Second	

NHP Sub – 4 plus the Chairman of the Council = 5

Name	Proposed	Second	

Council Performance Review Working Group

Name	Proposed	Second	

Agenda Item

Agenda item No: 13 Appendix:	Meeting of: Full Council Date of the meeting: 07/05/2025
Strategic Aim:	
Report Author: Clerk to the council	Title: Outside organisations
Subject : Receive Nominations Town Council Representation on outside organisations	

Receive Nominations Town Council Representation on outside organisations

Organisation	Name	Proposed	Second
Uppingham In Bloom			
Uppingham Twinning			
Tree Champion			
Armed Forces Representative			
Ashton Poor's Land Charity			

Agenda Item

Agenda item No: 14 Appendix: 14a	Meeting of: Full Council Date of the meeting: 07/05/2025
Strategic Aim:	
Report Author: Clerk to the council	Title: Schedule of meetings
Subject : Adopt a Schedule of Meetings	

Suggested Meeting dates, the benefits are planning of meeting in advance should encourage full attendance. Greater efficiency of the office.

Based on this approach:

The Full council Meet on the First Wednesday of each month. 12 meetings. Start at 7pm.

All other Committee meet on the Third Wednesday of each month.

Committee meet on the same evening due to the nature of the business. (short meetings)

Planning. 6 meetings. Start at 630pm.

Finance. 5 meetings. Start at 7pm. These are weighted toward budget and precept planning.

Amenities. 3 meetings. Start at 7pm.

Staffing. 3 meetings. Start 630pm.

Town meeting. 1 meeting. Starts at 6pm

July. August. December. These months are lighter due to the perceived holiday implications.

Meetings can be cancelled if there is no business.

Extra ordinary meetings can be called as per Standing orders.

14A.

Table 1

	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN
April			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
May					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
June	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
July			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
August						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
September		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					
October				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
November							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
December		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
January					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
February	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28								
March	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
April				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			
May						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

12	Full Council 7pm	6	Planning 6:30pm
3	Amenities 7pm	30	Staffing 6:30pm
5	Finance 7pm	1	Town Meeting 6pm

BANK HOLIDAY

SCHOLL HOLIDAYS

15a

CASHBOOK 5

Lloyds Savings MARCH 2025

8a Cashbook Report.	Attached.	Receipts & Payments List. YES	
8b Bank Reconciliation Statement.	Attached.	Balance	£45,968.45
8c Bank Statement.		Balance.	£45,968.45
8d Bank Reconciliation.	Attached.	Amount Paid.	£20,000.00
		Amount banked	£46.46

Paid Out:

The £20,00.00 was a transfer to the Current Account.

Banked In:

£46.46 was bank account interest.

Uppingham Town Council Current Year

Bank Reconciliation Statement as at 31/03/2025
for Cashbook 5 - Lloyds Bank Savings Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Lloyds Bank Savings Account	31/03/2025		45,968.45
			45,968.45
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			45,968.45
Unpresented Receipts (Plus)			
		0.00	
			0.00
			45,968.45
		Balance per Cash Book is :-	**45,968.45**
		Difference is :-	**0.00**

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date ...../.....

LLOYDS BANK

Commercial Instant Access Account Statement

Printed: 01 April 2025

Uppingham Town Council
The Town Hall
High Street East
Rutland
Leicestershire
LE15 9PY

Sort code 30-94-97
BIC: LOYDGB21029

Account number 20468862
IBAN: GB46 LOYD 3094 9720 4688 62

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
14 Mar 25	UPPINGHAM TOWN COU 309497 49204460	TFR		20000.00	45968.45
10 Mar 25	INTEREST (GROSS)		46.46		65968.45
17 Feb 25	UPPINGHAM TOWN COU 309497 49204460	TFR	25000.00		65921.99
10 Feb 25	INTEREST (GROSS)		63.77		40921.99
07 Feb 25	UPPINGHAM TOWN COU 309497 49204460	TFR		15000.00	40858.22
03 Feb 25	UPPINGHAM TOWN COU 309497 49204460	TFR		25000.00	55858.22
09 Jan 25	INTEREST (GROSS)		68.62		80858.22
09 Dec 24	INTEREST (GROSS)		61.93		80789.60
11 Nov 24	INTEREST (GROSS)		60.60		80727.67
05 Nov 24	UPPINGHAM TOWN COU 309497 49204460	TFR	25000.00		80667.07
14 Oct 24	UPPINGHAM TOWN COU 309497 49204460	TFR		50000.00	55667.07
09 Oct 24	INTEREST (GROSS)		86.78		105667.07
09 Sep 24	INTEREST (GROSS)		89.59		105580.29
09 Aug 24	INTEREST (GROSS)		104.23		105490.70
09 Jul 24	INTEREST (GROSS)		108.74		105386.47
10 Jun 24	INTEREST (GROSS)		119.85		105277.73
09 May 24	INTEREST (GROSS)		69.55		105157.88
22 Apr 24	UPPINGHAM TOWN COU 309497 49204460	TFR	100000.00		105088.33
09 Apr 24	INTEREST (GROSS)		8.45		5088.33
18 Mar 24	UPPINGHAM TOWN COU 309497 49204460	TFR		5000.00	5079.88
18 Mar 24	UPPINGHAM TOWN COU 309497 49204460 16MAR24	TFR		10000.00	10079.88
11 Mar 24	INTEREST (GROSS)		22.15		20079.88
09 Feb 24	INTEREST (GROSS)		30.66		20057.73

Date	Description	Type	In (£)	Out (£)	Balance (£)
22 Jan 24	UPPINGHAM TOWN COU 309497 49204460	TFR		20000.00	20027.07
09 Jan 24	INTEREST (GROSS)		27.07		40027.07

Lloyds Bank plc Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk/.

Bank Reconciliation up to 31/03/2025 for Cashbook No 5 - Lloyds Bank Savings Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
14/03/2025	TRANSFER	20,000.00		20,000.00		R	Lloyds Bank Account
14/03/2025			46.46	46.46		R	Receipt(s) Banked
		20,000.00	46.46				

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

Uppingham Town Council 2024 2025

Lloyds Bank Savings Account

List of Payments made between 28/02/2025 and 31/03/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
14/03/2025	Lloyds Bank Account	TRANSFER	20,000.00		Transfer Funds to General
		Total Payments	20,000.00		

15a.

CASHBOOK 8

Nationwide Savings

MARCH 2025

8a Cashbook Report.		Receipts & Payments List. NIL	
8b Bank Reconciliation Statement.	Attached.	Balance	£85,000.00
8c Bank Statement.		Balance.	£85,000.00
8d Bank Reconciliation.		Amount Paid.	£ 2,809.78
		Amount banked	£ 2,809.78

Paid Out:

The £2,809.78 was a transfer to the Current Account.

Banked In:

£2,809.78 was bank account interest.

Uppingham Town Council 2024 2025

Nationwide Deposit Account

List of Payments made between 28/02/2025 and 31/03/2025

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
31/03/2025	Lloyds Bank Account	Interest	2,809.78		Interest
		Total Payments	2,809.78		

Uppingham Town Council Current Year

Bank Reconciliation Statement as at 31/03/2025
for Cashbook 8 - Nationwide Deposit Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Nationwide deposit account	31/03/2025		85,000.00
			85,000.00
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			85,000.00
Unpresented Receipts (Plus)			
		0.00	
			0.00
			85,000.00
		Balance per Cash Book is :-	**85,000.00**
		Difference is :-	**0.00**

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

Bank Reconciliation up to 31/03/2025 for Cashbook No 8 - Nationwide Deposit Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
31/03/2025	Interest	2,809.78		2,809.78		R	Lloyds Bank Account
31/03/2025			2,809.78	2,809.78		R	Receipt(s) Banked
		2,809.78	2,809.78				

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

nationwide

Summary for 31 Mar 2023 - 31 Mar 2024	
Start Balance	85,000.00
Total In	2,592.96
Total Out	-2,592.96
End Balance	85,000.00

Private & Confidential
Attn of Sharon Coe
Uppingham Town Council
Town Hall
49 High Street East
Uppingham
Oakham
LE15 9PY

		Account Number	90164949
		Statement Number	8
Client Name	Uppingham Town Council	Currency	Sterling
Account Type	Members 45 Day Business Saver Issue 1 - Annual	Interest Rate as at 31 Mar 2024	3.35%

Date	Description	Details	Payments	Receipts	Balance
31 Mar 2023	Start Balance				85,000.00
31 Mar 2024	Interest Credited	For the period 01 Apr 2023 to 31 Mar 2024		2,592.96	87,592.96
	Bank Interest Transfer		2,592.96		85,000.00
31 Mar 2024	End Balance				85,000.00

The deposits in this account are eligible for protection under the Financial Services Compensation Scheme (FSCS)

Please find enclosed a copy of the FSCS Information Sheet and Exclusion List which provides information about the Financial Services Compensation Scheme and the protection that it provides.

Interest paid during the period 1 April 2023 to 31 March 2024 £ 2,592.96

If you have a Notice or Instant Access account, you can pay in as often as you like. Just check your terms and conditions to find out the minimum payment and maximum balance for your account type. You can find out how to make a payment on the back of this statement.

15a.

CASHBOOK 9

Cambridge Savings

MARCH 2025

8a Cashbook Report.		Receipts & Payments List. NIL	
8b Bank Reconciliation Statement.	Attached.	Balance	£63,327.74
8c Bank Statement.		Balance.	£63/327.74
8d Bank Reconciliation.		Amount Paid.	£ NIL
		Amount banked.	£ NIL

Uppingham Town Council Current Year

Bank Reconciliation Statement as at 31/03/2025
for Cashbook 9 - Cambridge Building Society

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Cambridge Building Society	31/03/2025		63,327.74
			63,327.74
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			63,327.74
Unpresented Receipts (Plus)			
		0.00	
			0.00
			63,327.74
		Balance per Cash Book is :-	**63,327.74**
		Difference is :-	**0.00**

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

Uppingham Town Council
Uppingham Town Council, Town Hall
49 High Street East
Uppingham
Oakham
LE15 9PY

Date: 01 April 2025
Account No: CB01415172

Dear Mr Ainslie

Transaction Summary

The Transaction Summary provides a breakdown of the activity on your account.

Date	Description	Debit	Credit	Balance
	Opening balance			£0.00
25 Mar 2021	Funds Received		£5,000.00	£5,000.00
26 Mar 2021	Funds Received		£75,000.00	£80,000.00
31 Dec 2021	Gross Interest		£61.60	£80,061.60
27 Jan 2022	Gross Interest		£0.44	£80,062.04
31 Dec 2022	Gross Interest		£322.44	£80,384.48
27 Feb 2023	Withdrawal by Cheque	£20,000.00		£60,384.48
31 Dec 2023	Gross Interest		£1,187.47	£61,571.95
31 Dec 2024	Gross Interest		£1,722.50	£63,294.45
9 Jan 2025	Gross Interest		£33.29	£63,327.74
9 Jan 2025	Withdrawal by Product Switch	£63,327.74		£0.00
9 Jan 2025	Receipt by Product Switch		£63,327.74	£63,327.74
	Closing balance			£63,327.74

Yours sincerely

15b

CASHBOOK 2

Lloyds Current

8a Cashbook Report.	Attached.	Receipts & Payments List.	
8b Bank Reconciliation Statement.	Attached.	Balance	£213,304.62
8c Bank Statement.	Attached.	Balance.	£213,284.62
8d Bank Reconciliation.	Attached.	Amount Paid.	£65,245.86
		Amount banked.	£261,433.94

Receipts for Month 1 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	**19,926.32**					**19,926.32**	
1814	Banked: **01/04/2025**	**50.00**						
1814	Ryan Hull Health Foods	50.00			1200	140	50.00	Market Fee
1817	Banked: **01/04/2025**	**200.00**						
1817	B Faulkner & Son	200.00			1200	140	200.00	Market Fee
	Banked: **01/04/2025**	**201,126.00**						
	Rutland County Council	201,126.00			1076	190	201,126.00	PRECEPT INCOME 2025/26
	Banked: **01/04/2025**	**2,809.78**						
	Nationwide	2,809.78			1090	110	2,809.78	Interest
	Banked: **01/04/2025**	**-2,809.78**						
	Nationwide	-2,809.78			1090	110	-2,809.78	Intereest Reversal Duplicate
C007	Banked: **02/04/2025**	**111.00**						
C007	E Dorman Funeral Directors	111.00			1300	170	111.00	CEMETERY FEE
1812	Banked: **02/04/2025**	**80.00**						
1812	North Field Farm	80.00			1200	140	80.00	Market Fee
1821	Banked: **02/04/2025**	**110.00**						
1821	Rich Interiors Home	110.00			1200	140	110.00	Market Fee
1810	Banked: **03/04/2025**	**100.00**						
1810	A C SAFFRON FLOWERS LTD	100.00			1200	140	100.00	MARKET FEE
1837	Banked: **04/04/2025**	**25.00**						
1837	Virgin Media	25.00			1200	140	25.00	Market Fee
	Banked: **09/04/2025**	**14,324.45**						
	HMRC	14,324.45			105		14,324.45	VAT Return Q4 2024/25
RENT	Banked: **10/04/2025**	**200.00**						
RENT	Jess McKenzie	200.00			1095	110	200.00	Rent
1838	Banked: **14/04/2025**	**192.50**						
1838	Springboard Arts	192.50			1130	120	192.50	Town Hall Fee
1820	Banked: **15/04/2025**	**75.00**						
1820	Carl Sylvester	75.00			1200	140	75.00	Market Pitch Fee
1777	Banked: **17/04/2025**	**30.00**						
1777	North Field Farm	30.00			1200	140	30.00	Market Pitch Fee
1812	Banked: **17/04/2025**	**80.00**						
1812	North Field Farm	80.00			1200	140	80.00	Market Pitch Fee
	Banked: **22/04/2025**	**60.00**						
1819	Antony Savage	60.00			1200	140	60.00	Market Pitch Fee
1816	Banked: **22/04/2025**	**50.00**						
1816	Alvis Tahir	50.00			1200	140	50.00	Market Pitch Fee
1823	Banked: **22/04/2025**	**25.00**						

Continued on Page 2

Receipts for Month 1 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
1823	Lauren Cocking	25.00			1200	140	25.00	Market Pitch Fee
	Banked: **24/04/2025**	**40,842.71**						
	Rutland County Council	40,842.71			1400	175	40,842.71	CiL Income 2019/0525/OUT
					401		40,842.71	CiL Income 2019/0525/OUT
					6001	175	-40,842.71	CiL Income 2019/0525/OUT
1818	Banked: **24/04/2025**	**100.00**						
1818	Petrina Campbell (Mint & Dove)	100.00			1200	140	100.00	Market Stall Fee
1839	Banked: **24/04/2025**	**120.00**						
1839	Sophie Hembly	120.00			1130	120	120.00	Town Hall Fee
1847	Banked: **29/04/2025**	**35.00**						
1847	Feely	35.00			1250	150	35.00	Allotment Fee
1856	Banked: **29/04/2025**	**35.00**						
1856	Wildman	35.00			1250	150	35.00	Allotment TP 14 Fee
1850	Banked: **29/04/2025**	**35.00**						
1850	Sharman	35.00			1250	150	35.00	Allotment TP 2 Fee
1787	Banked: **29/04/2025**	**12.50**						
1787	Emma Meaden	12.50			1200	140	12.50	Market Pitch Fee
1809	Banked: **29/04/2025**	**100.00**						
1809	Wesses Bakehouse	100.00			1200	140	100.00	Market Pitch Fee
1841	Banked: **29/04/2025**	**35.00**						
1841	Mr Fisher	35.00			1250	150	35.00	Allotment TD 9 Fee
1840	Banked: **29/04/2025**	**35.00**						
1840	Mr Cropper	35.00			1250	150	35.00	Allotment TD 10 Fee
1849	Banked: **29/04/2025**	**20.00**						
1849	Mr Wignall	20.00			1250	150	20.00	Allotment TD 3b Fee
C008	Banked: **29/04/2025**	**85.00**						
C008	E Dorman Funeral Directors	85.00			1300	170	85.00	Cemetery Fee
M014	Banked: **29/04/2025**	**110.00**						
M014	E Dorman Funeral Directors	110.00			1300	170	110.00	Cemetery Fee
1851	Banked: **29/04/2025**	**35.00**						
1851	Lee Hall	35.00			1250	150	35.00	Allotment TD 1 Fee
1854	Banked: **29/04/2025**	**20.00**						
1854	Lynn Pewtress	20.00			1250	150	20.00	Allotmetn TD 12a Fee
1862	Banked: **30/04/2025**	**20.00**						
1862	P Blencowe	20.00			1250	150	20.00	Allotment TD 18b Fee CASH
1846	Banked: **30/04/2025**	**20.00**						
1846	M Oxley	20.00			1250	150	20.00	Allotment TD 5a Fee
1858	Banked: **30/04/2025**	**20.00**						

Continued on Page 3