



# UPPINGHAM TOWN COUNCIL

Town Clerk: Susan Awcock  
Town Clerk Designate: Neil Wedge  
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To: Cllrs Dave Ainslie, David Casewell, Lindsay Cooper, Christine Edwards, Sam Findlay and Julie Lewis plus all other members for information.

12<sup>th</sup> March 2015

Dear Sir/Madam

**I HEREBY SUMMON YOU TO A MEETING OF THE STAFFING COMMITTEE** which will take place on Wednesday 18<sup>th</sup> March 2015 at 7.00 pm in the Council Chambers. The agenda of the business to be transacted is detailed below.

Yours faithfully,

**Clerk to the Council**

## AGENDA

1. Attendance register
2. Apologies for absence
3. Declaration of members interests and applications for dispensation
4. To confirm the report of the meeting held on Wednesday 21<sup>st</sup> January 2015
5. Updates:
  - a) Clerk's training programme
  - b) Handover from Susan Awcock in readiness for 1<sup>st</sup> April
6. To recommend to full council the advice on pensions auto enrolment for all current employees of Uppingham Town Council.
7. To recommend an increase in hours of the Park Attendant from 4 to 6 per week with effect from 1<sup>st</sup> April to fall in line with the completion of the skate park and installation of fitness equipment.